

## Individual Enrollment Request Form

Please contact VillageCareMAX if you have any questions or need information in another language or format such as Braille, audio or large print. Call 1-800-469-6292 (TTY: 711) from 8:00 am to 8:00 pm, 7 days a week.

To Enroll in VillageCareMAX, Please Provide the Following Information:			
<b>Please check which plan you want to enroll in:</b>			
<input type="checkbox"/> VillageCareMAX Medicare Health Advantage (HMO-POS SNP) \$0 – \$39 per month <input type="checkbox"/> VillageCareMAX Medicare Total Advantage (HMO-POS SNP) \$0 per month			
LAST Name:	FIRST Name:	Middle Initial:	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms
Birth Date: (____/____/____) (MM/DD/YYYY)	Sex: <input type="checkbox"/> M. <input type="checkbox"/> F	Home Phone Number: (     )	Alternate Phone Number: (     )
Permanent Residence Street Address (P.O. Box is not allowed):			
City:	County:	State:	Zip Code:
<b>Mailing Address</b> (only if different from your Permanent Residence Address):			
City:	County:	State:	Zip Code:
<b>Emergency Contact:</b>	<b>Phone Number:</b> (     )	<b>Relationship to You:</b>	
PLEASE PROVIDE YOUR MEDICARE INSURANCE INFORMATION			
Please take out your red, white and blue Medicare card to complete this section. <ul style="list-style-type: none"> <li>Fill out this information as it appears on your Medicare card</li> <li>- OR -</li> <li>Attach a copy of your Medicare card or your letter from Social Security or the Railroad Retirement Board.</li> </ul>	Name (as it appears on your Medicare card): _____  Medicare Number: _____  Is Entitled to:                      Effective Date:  HOSPITAL (Part A): _____  MEDICAL (Part B): _____		

You must have Medicare Part A and Part B to join a Medicare Advantage plan.

### **PAYING YOUR PLAN PREMIUM**

**For VillageCareMAX Medicare Total Advantage, if we determine that you owe a late enrollment penalty (or if you currently have a late enrollment penalty), we need to know how you would prefer to pay it. You can pay by mail, each month. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board (RRB) benefit check each month. If you are assessed a Part D-Income related Monthly Adjustment Amount, you will be notified by the Social Security Administration. You will be responsible for paying this extra amount in addition to your plan premium. You will either have the amount withheld from your Social Security benefit check or be billed directly by Medicare or the RRB. DO NOT pay VillageCareMAX Medicare Total Advantage the Part D-IRMAA.**

**For VillageCareMAX Medicare Health Advantage, you can pay your monthly plan premium (including any late enrollment penalty that you currently have or may owe) by mail each month. You can also choose to pay your premium by automatic deduction from your Social Security or Railroad Retirement Board (RRB) benefit check each month.**

**For VillageCareMAX Medicare Health Advantage, if you are assessed a Part D-Income Related Monthly Adjustment Amount, you will be notified by the Social Security Administration. You will be responsible for paying this extra amount in addition to your plan premium. You will either have the amount withheld from your Social Security benefit check or be billed directly by Medicare or RRB. DO NOT pay VillageCareMAX Medicare Health Advantage the Part D-IRMAA.**

People with limited incomes may qualify for extra help to pay for their prescription drug costs. If eligible, Medicare could pay for 75% or more of your drug costs including monthly prescription drug premiums, annual deductibles, and co-insurance. Additionally, those who qualify will not be subject to the coverage gap or a late enrollment penalty. Many people are eligible for these savings and don't even know it. For more information about this extra help, contact your local Social Security office, or call Social Security at 1-800-772-1213. TTY users should call 1-800-325-0778. You can also apply for extra help online at [www.socialsecurity.gov/prescriptionhelp](http://www.socialsecurity.gov/prescriptionhelp).

If you qualify for extra help with your Medicare prescription drug coverage costs, Medicare will pay all or part of your plan premium. If Medicare pays only a portion of this premium, we will bill you for the amount that Medicare doesn't cover.

If you don't select a payment option, you will get a bill each month.

**Please select a premium payment option:**

- Get a bill.
- Automatic deduction from your monthly Social Security or Railroad Retirement Board (RRB) benefit check.

I get monthly from:     Social Security         RRB

(The Social Security/RRB deduction may take two or more months to begin after Social Security or RRB approves the deduction. In most cases, if Social Security or RRB accepts your request for automatic deduction, the first deduction from your Social Security or RRB benefit check will include all premiums due from your enrollment effective date up to the point withholding begins. If Social Security or RRB does not

approve your request for automatic deduction, we will send you a paper bill for your monthly premiums.)

**PLEASE READ AND ANSWER THESE IMPORTANT QUESTIONS**

1. Do you have End-Stage Renal Disease (ESRD)? <input type="checkbox"/> Yes <input type="checkbox"/> No If you have had a successful kidney transplant and/or you don't need regular dialysis any more, <b>please attach a note or records</b> from your doctor showing you have had a successful kidney transplant or you don't need dialysis, otherwise we may need to contact you to obtain additional information.
2. Some individuals may have other drug coverage, including other private insurance, TRICARE, Federal employee health benefits coverage, VA benefits, or State pharmaceutical assistance programs. Will you have other <u>prescription</u> drug coverage in addition to VillageCareMAX? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes", please list your other coverage and your identification (ID) number(s) for this coverage: Name of other coverage: _____  ID # for this coverage: _____ Group # for this coverage: _____
3. Are you a resident in a long-term care facility, such as a nursing home? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," please provide the following information: Name of Institution: _____  Address & Phone Number of Institution (number and street): _____
4. Are you enrolled in your State Medicaid program? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide your Medicaid number: _____
5. Do you or your spouse work? <input type="checkbox"/> Yes <input type="checkbox"/> No
6. <b>VillageCareMAX Medicare Health Advantage (HMO-POS SNP):</b> Please check if applicable <input type="checkbox"/> Are you eligible for Medicare cost-sharing assistance under New York State Medicaid? <input type="checkbox"/> Yes <input type="checkbox"/> No
7. <b>VillageCareMAX Medicare Total Advantage (HMO-POS SNP):</b> Please check if applicable <input type="checkbox"/> Please indicate if you meet all the following requirements: 1) You are eligible for full New York State Medicaid coverage; 2) You are 18 years or older; and 3) you are eligible for nursing home level of care, and require community-based or facility-based Long Term Care Services for more than 120 days based on assessment completed by registered nurse at VillageCareMAX <input type="checkbox"/> Yes <input type="checkbox"/> No
8. <b>Please choose the name of a Primary Care Physician (PCP), clinic or health center:</b>  Name: _____ Address: _____  Telephone: _____ NPI: _____

**Please check one of the boxes below if you would prefer us to send you information in a language other than English or in another format:**

- Chinese    Spanish  
 Braille    Audio tape    Large print

Please contact VillageCareMAX at 1-800-469-6292 if you need information in another format or language than what is listed above. Our office hours are 8:00 am to 8:00 pm, 7 days a week. TTY users should call 711.



**PLEASE READ THIS IMPORTANT INFORMATION**

**If you currently have health coverage from an employer or union, joining VillageCareMAX could affect your employer or union health benefits. You could lose your employer or union health coverage if you join VillageCareMAX.** Read the communications your employer or union sends you. If you have questions, visit their website, or contact the office listed in their communications. If there isn't any information on whom to contact, your benefits administrator or the office that answers questions about your coverage can help.

**PLEASE READ AND SIGN BELOW**

**By completing this enrollment application, I agree to the following:**

VillageCareMAX is a Medicare Advantage plan and has a contract with the Federal government. I will need to keep my Medicare Parts A and B. I can be in only one Medicare Advantage plan at a time, and I understand that my enrollment in this plan will automatically end my enrollment in another Medicare health plan or prescription drug plan. It is my responsibility to inform you of any prescription drug coverage that I have or may get in the future. Enrollment in this plan is generally for the entire year. Once I enroll, I may leave this plan or make changes only at certain times of the year when an enrollment period is available (Example: October 15 – December 7 of every year), or under certain special circumstances.

VillageCareMAX serves a specific service area. If I move out of the area that VillageCareMAX serves, I need to notify the plan so I can disenroll and find a new plan in my new area. Once I am a member of VillageCareMAX, I have the right to appeal plan decisions about payment or services if I disagree. I will read the Evidence of Coverage (Member Handbook) document from VillageCareMAX when I get it to know which rules I must follow to get coverage with this Medicare Advantage plan. I understand that people with Medicare aren't usually covered under Medicare while out of the country except for limited coverage near the U.S. border.

I understand that beginning on the date VillageCareMAX coverage begins, I must get all of my health care from VillageCareMAX, except for emergency or urgently needed services or out-of-area dialysis services. Services authorized by VillageCareMAX and other services contained in my VillageCareMAX Evidence of Coverage document (also known as a member contract or subscriber agreement) will be covered. Without authorization, **NEITHER MEDICARE NOR VillageCareMAX WILL PAY FOR THE SERVICES.**

I understand that if I am getting assistance from a sales agent, broker, or other individual employed by or contracted with VillageCareMAX, he/she may be paid based on my enrollment in VillageCareMAX.

**Release of Information:** By joining this Medicare health plan, I acknowledge that VillageCareMAX will release my information to Medicare and other plans as is necessary for treatment, payment and health care operations. I also acknowledge that VillageCareMAX will release my information including my prescription drug event data to Medicare, who may release it for research and other purposes which follow all applicable Federal statutes and regulations. The information on this enrollment form is correct to the best of my knowledge. I understand that if I intentionally provide false information on this form, I will be disenrolled from the plan.

I understand that my signature (or the signature of the person authorized to act on my behalf under the laws of the State where I live) on this application means that I have read and understand the contents of this application. If signed by an authorized individual (as described above), this signature certifies that 1) this person is authorized under State law to complete this enrollment and 2) documentation of this authority is available upon request from Medicare.

**Signature:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

If you are the authorized representative, you must sign above and provide the following information:

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** (        ) \_\_\_\_\_ **Relationship to Enrollee:** \_\_\_\_\_

**Office Use Only:**

Name of staff member/agent/broker (if assisted in enrollment): \_\_\_\_\_

Plan ID #: \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_

ICEP/IEP: \_\_\_\_\_ AEP: \_\_\_\_\_ SEP (type): \_\_\_\_\_ Not Eligible: \_\_\_\_\_

Staff member/agent/broker application receive date: \_\_\_\_\_

VillageCareMAX is a HMO-POS plan with a Medicare contract. VillageCareMAX Medicare Health Advantage (HMO-POS SNP) has a Coordination of Benefits Agreement with the New York State Department of Health. VillageCareMAX Medicare Total Advantage Plan (HMO-POS SNP) has a contract with New York State Medicaid. Enrollment in VillageCareMAX depends on contract renewal

You must continue to pay your Medicare Part B premium. Medicare Part B premium and co-insurance is covered for dual-eligible members with full Medicaid coverage. Premium, co-pays, co-insurance, and deductibles may vary based on the level of Extra Help you receive. Benefits, premiums and/or co-payments/co-insurance may change on January 1 of each year. Contact the plan for more information.

VillageCareMAX complies with Federal civil rights laws and does not exclude people or treat them differently

because of race, color, national origin, age, disability, or sex.

ATTENTION: Language assistance services, free of charge, are available to you. Call 1-800-469-6292 (TTY: 711).

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-469-6292 (TTY: 711).

注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 1-800-469-6292 (TTY: 711)。